

The Cleveland County Board of Health met on Tuesday, September 8, 2009 at 6:30 p.m. at the Cleveland County Health Department.

Board members present: Joel Spragins, Dino Nicopoulos, Michael Alexander, Robert Miller, Robert Blackburn, Libby Shipley, Kendalyn Lutz-Craver, Steve Rackley, and Bill Marsh

Health Department staff present: Denese Stallings, Rodella Gold, Jimmy Hines, Dorothea Wyant, Sam Lockridge, Marty Allen, Nancy Gamble and Charlene Parker

Andrea Leslie-Fite, representing the County Attorney, was present. Other attendees were Dr. Ben Ousley and Emily Ousley.

**CALL TO ORDER/WELCOME:**

Chair Spragins called the meeting to order, welcomed everyone attending and gave the invocation. Emily Ousley and Dr. Ben Ousley were recognized and introduced themselves.

**CITIZEN RECOGNITION**

No citizens registered to appear before the Board.

**APPROVAL OF AUGUST 11, 2009 BOARD OF HEALTH MEETING MINUTES:**

Corrections to August 11, 2009 Board of Health meeting minutes were made as follows:

Robert Miller noted that a correction be made on Page 2, under agenda item Reconvene Into Regular Session, motion should state "Robert Miller moved that the Board of Health agenda be adopted with latitude." Dino Nicopoulos noted that a correction be made under agenda item N.C. Animal Welfare Rules, Page 3, paragraph 4, and should state "Euthanasia solution is estimated to cost ..."

**Motion was made by Libby Shipley, with a second by Robert Miller, that the minutes be approved as corrected. Motion carried unanimously.**

**BRECHT PROPERTY ACQUISITION**

Denese Stallings stated that the Board packet contains a letter from Wayne Sullivan, Municipal Engineering Project Manager, and a map that shows a highlighted area of eighty four (84) acres of property to be considered for acquisition for future landfill space. The property was placed into a trust after the death of the owner. Engineers have looked at the property, which is adjacent to the present landfill. Ms. Stallings requested the Board of Health consider recommending that the County Commissioners pursue acquisition of this property by whatever means for future landfill needs. This acreage is estimated to add an additional twenty (20) years of life to the County landfill. Further discussion was held.

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**Motion: Robert Blackburn moved, with a second by Robert Miller, that the Cleveland County Board of Health recommend that the Cleveland County Board of Commissioners explore possibilities to acquire the eighty four acres of property as presented to provide additional land for the Cleveland County Landfill. Motion passed unanimously.**

### **FOOD & LODGING INSPECTION FEES**

Rodella Gold stated that the North Carolina Appropriations Act of 2009 increased North Carolina food and lodging fees, effective August 15, 2009. The annual establishment fee and maximum plan review fee will increase to \$75 and \$250, respectively. Ms. Gold requested permission for Cleveland County Health Department to increase rates for the services based on the State Appropriations Act to be effective September 15, 2009 and to make a recommendation for County Commissioners to consider the increase.

**Motion: Robert Miller moved, with a second by Michael Alexander, that the Cleveland County Health Department approve the increase in the Cleveland County Health Department food and lodging fees as presented and recommend that the Cleveland County Board of Commissioners consider approving the rate increase, to be effective September 15, 2009. Motion passed unanimously.**

### **BUDGET AMENDMENTS**

Rodella Gold presented the following budget amendments for consideration of approval:

Item Number One: Kate B. Reynolds Charitable Trust has given the Cleveland County Health Department \$10,000 to support the Cleveland County Healthy Carolinians Project. A request was made to budget this money in the Grants Dept (543) to contract with the Alliance for Health to complete the Healthy Carolinians objectives.

Item Number Two: The North Carolina Department of Environment and Natural Resources has allocated \$887 to the Cleveland County Health Department for Summer Food Establishment inspections. A request was made to budget these funds in the Environmental Health Department (541) for travel and motor fuels.

Item Number Three: Funds have been allocated to North Carolina from the Centers for Disease Control to conduct seasonal influenza vaccination clinics in the school setting. The Cleveland County Health Department allocation will be \$43,272. Of this, \$2,163 must be distributed to the schools/school system for participation in the project. A request was made to budget these funds in the School Health Department (534) for contracted staff, refrigerators, small scanners, office/departmental supplies, tent rental, mobile supply carts and a trailer for transporting supplies/equipment to the vaccination sites.

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An additional budget amendment was distributed at the meeting. The Cleveland County Health Department is expecting to receive \$80,000 in funds from the Department of Health and Human Services to be used for the planning and distribution of H1N1 influenza vaccine. In order to be able to purchase supplies and provide staff when clinics are held in the coming months, a request was made to budget these funds in the Adult Health Department (533). At this time, anticipated needs will be for: contracted nurse time to administer vaccines and clerical time to enter information into the North Carolina Immunization Registry; establish a full-time - temporary (9 months) Processing Assistant III position to assist Bioterrorism employees; three Motorola 800 megahertz radios; carport for Bioterrorism trailers; advertising; rent of tents; food and drinks; medical, office and departmental supplies; travel expenses; remaining funds will be placed in an emergency and contingency expense account for unexpected expenses.

**Motion: Bill Marsh moved, with a second by Robert Miller, that the Board of Health approve the budget amendments as presented. Motion passed unanimously.**

### **MISCELLANEOUS BUSINESS**

#### **Health Director Annual Job Performance Evaluation/Job Description Review**

Chair Spragins stated that he had conducted the Health Director annual job performance evaluation with Denese Stallings in August, which was favorable. The Health Director job description was reviewed at that time.

#### **National Association of Local Boards of Health (NALBOH) News**

Robert Blackburn noted that the NALBOH Quarterly Newsletter contains an article about Cleveland County Digital Menu Boards that have been installed in Cleveland County High and Middle School cafeterias and the nutrition education program in the schools. He stated that this is the second article Cleveland County Health Department has had in the national newsletter and the Board should be proud of the work that has been done in Cleveland County.

Dr. Blackburn met with Healthy Carolinians and is working with Alice Ammerman on the Primary Care Pediatric and Family Medicine Practice Obesity Project.

#### **Healthy Youth Act Collaborative Appointments**

Jimmy Hines and Robert Blackburn have been appointed to the Healthy Youth Act Collaborative, which is in follow-up to the House Bill 88. This will tie into work of the Teenage Pregnancy Prevention Task Force.

#### **Accreditation**

The State budget has retained funding for two top staff positions for the Accreditation Program. Next year's budget still contains full funding of the Program. At present, North Carolina has fifty (50) accredited Health Departments. The National Accreditation Project has North Carolinians serving on every subcommittee and Dr. Leah Devlin serves on the Board of Directors.

**North Carolina Public Health Study Commission**

Chair Spragins stated that he would be interviewed this week for a position on the N.C. Public Health Study Commission.

**Animal Control**

Dino Nicopolus requested information regarding the calculated costs and types of euthanasia contained in the August 11, 2009 Board of Health meeting minutes. Sam Lockridge provided information. Dr. Nicopoulos expressed his concerns regarding the types of euthanasia being used. Chair Spragins stated that the State has mandated euthanasia procedures and Cleveland County is following the mandates. Further discussion was held.

**ADJOURN**

There being no further business, Chair Spragins adjourned the Cleveland County Board of Health meeting.

RESPECTFULLY SUBMITTED,

Denese R. Stallings, Secretary  
Cleveland County Board of Health