

**CLEVELAND COUNTY  
BOARD OF HEALTH  
NOVEMBER 10, 2008**

**SHELBY,  
NORTH CAROLINA**

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The Cleveland County Board of Health met on Monday, November 10, 2008 at 6:30 p.m. at the Cleveland County Health Department.

Board members present: Joel Spragins, Robert Blackburn, Betty Lingerfelt, Jack Hunt, Bill Marsh, Robert Miller, Kendalyn Lutz-Craver, and Ronnie Hawkins

Health Department staff present: Denese Stallings, Dorothea Wyant, Sam Lockridge, Rodella Gold, Sheila Wellmon and Charlene Parker.

Andrea Leslie-Fite, County Attorney representative, was present.

**CALL TO ORDER/WELCOME:**

Chair Spragins called the meeting to order and welcomed everyone in attendance. Robert Miller gave the invocation.

**APPROVAL OF OCTOBER 14, 2008 BOARD OF HEALTH MEETING MINUTES:**

**There being no corrections, additions, nor deletions to the minutes of the October 14, 2008 Board of Health meeting, motion was made by Robert Blackburn and seconded by Bill Marsh that they be approved as written. Motion carried unanimously.**

**CITIZEN RECOGNITION**

No citizens registered to appear before the Board.

**APPROVAL OF REVISED AND REVIEWED BOARD OF HEALTH POLICIES**

Dorothea Wyant presented Board of Health policies for the Boards consideration of approval. Policies were included in the Board of Health packet for Board members to review prior to the meeting.

The HIPAA Privacy Protection Policy was revised per recommendations from the State HIPAA Consultant. Revisions which were highlighted in red were reviewed and noted by Mrs. Wyant.

All other Board of Health policies were reviewed with no recommended changes. Discussion was held regarding wording of the Board of Health Orientation Policy

**Motion: Bill Marsh moved that the Board of Health approve the Board of Health policies as presented. Motion was seconded by Betty Lingerfelt and passed unanimously.**

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**GDS FUEL SURCHARGE RATE**

Sam Lockridge presented information regarding a fuel surcharge rate change request from GDS, who has the Cleveland County's Solid Waste Franchise. The Board of Health packet included copies of two documents: 1) Residential Fuel Surcharge and Roll-Out Cart Rate and 2) Commercial and Industrial Fuel Surcharge Rate Scale.

Information regarding the request by GDS for a **Residential Fuel Surcharge and Roll-Out Cart Rate** was presented by Mr. Lockridge. The request is for a one-time monthly increase of \$2.00 that includes a fuel surcharge and rental of a 95 gallon roll-out cart. The current rate is \$15.77 per month; therefore, the proposed rate increase would be \$17.77 per month. GDS presently serves approximately 2,116 customers, of which approximately 856 would receive a \$2.00 increase. The remaining customers, approximately 1,260 are paying a \$3.00 per month cart rental fee, and would receive a monthly decrease of \$1.00. This would make the cart rental fee consistent for all customers. The other option would be to not have the service and use the convenience centers throughout the county. Further information was provided and discussed.

Due to GDS' request for a fuel surcharge rate increase, the County Commissioners requested that the Health Department develop a **Commercial and Industrial Fuel Surcharge Rate** scale that would determine a monthly fuel rate based on the fuel price per month. Mr. Lockridge explained the method of determining the presented proposed fuel rate scale. Ms. Stallings stated this scale allows the provision for fluctuating diesel fuel prices for commercial and industrial customers only. Further information was provided and discussed.

**Motion: Robert Blackburn moved that the Board of Health approve the Commercial and Industrial Fuel Surcharge Rate as presented and send a recommendation to the Cleveland County Board of Commissioners for their consideration of adoption. Motion was seconded by Robert Miller and passed with majority vote, with one descent.**

**Motion: Robert Miller moved that the Board of Health approved the Residential Fuel Surcharge and Roll-Out Cart Rate as presented and send to the Cleveland County Board of Commissioners for their consideration of adoption. Motion was seconded by Robert Blackburn and passed unanimously**

**2009 BOARD OF HEALTH MEETING SCHEDULE**

A proposed 2009 Cleveland County Board of Health meeting schedule was presented to the Board for their consideration of adoption. It was noted that the November 10, 2009 meeting will be held at the Cleveland Country Club. Discussion was held regarding the preference of the time for the meeting.

**Motion: Robert Miller moved that the 2009 Cleveland County Board of Health meeting schedule be approved as presented, with the necessary correction to location of November meeting being at the Cleveland Country Club. Motion was seconded by Bill Marsh and passed unanimously.**

### **BUDGET AMENDMENTS**

Rodella Gold presented the following budget amendments for consideration of adoption by the Board:

ITEM NUMBER ONE: The Cleveland County Partnership for Children has approved \$3,000 in Smart Start Funds for the Access to Health Care activity. These funds are designated for educational materials and travel. A request was made to budget the \$3,000 in the Smart Start Department (516) as specified.

ITEM NUMBER TWO: The Kate B. Reynolds Charitable Trust has allocated \$10,000 to support the Healthy Carolinians Partnership (Alliance For Health). A request was made to budget this amount in the Grants Department (543) for contracted services with the Alliance For Health.

ITEM NUMBER THREE: In order to balance the amount in the county budget with the approved state budget, a request was made to budget the following: \$3,436 for Breast and Cervical Cancer Control – Wisewoman Program for lab work in the Adult Health Department (533); \$12,175 for Breast and Cervical Cancer Control Screenings for mammograms, office visits and reference lab in the Adult Health Department (533); and \$2,210 in Family Planning (539) for departmental supplies

ITEM NUMBER FOUR: The North Carolina Department of Health and Human Services, Chronic Disease and Injury/Asthma Section has approved \$13,000 for the Cleveland County Health Department to enhance asthma related interventions. A request was made to budget this amount in the Child Health Department (537) to contract with the Alliance for Health to oversee this initiative.

ITEM NUMBER FIVE: The North Carolina Department of Health and Human Services, Women's and Children's Health Section has approved an additional \$13,872 for the Cleveland County Health Department WIC Program. This increase is a result of an increase in the caseload from 2,609 to 2,745. A request was made to budget this amount in the WIC Department (540) for contracted services (clerk), salaries/fringe, and the purchase of two breast pumps.

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ITEM NUMBER SIX: The Health Department received the approved 2008-2009 FY budget for the Roots and Wings JCPC Program. Based upon the approved amount, the amount budgeted needs to be decreased in the Grants Department (543) by \$12,949. This decrease will not change current positions or functions of the program but primarily moves salaries/fringe from a vacant position into contracted labor. It will also decrease travel and educational expenses.

ITEM NUMBER SEVEN: The North Carolina Department of Health and Human Services has been allocated funds from the Centers for Disease Control and Prevention for local health agencies to purchase vaccine storage equipment. The Health Department has been allocated \$3,000 for this purpose. A request was made to budget \$3,000 in the General Department (530) to purchase a refrigerator/freezer for vaccine storage.

**Motion: Betty Lingerfelt moved that the budget amendments be approved as presented. Motion was seconded by Jack Hunt and passed unanimously.**

### **MISCELLANEOUS BUSINESS**

Robert Blackburn thanked Ronnie Hawkins and Denese Stallings for recommending that the County Commissioners recognize him for receiving the Inaugural Dr. Robert Blackburn Award for Outstanding Achievement in Advocacy by the American Health Association and for his work in public health at the state and local level. He stated that the recognition reflects the job that the Health Department does. Chair Spragins congratulated Dr. Blackburn upon receiving recognition by the County Commissioners.

#### **Association of North Carolina Boards of Health (ANCBH)**

Robert Blackburn stated that he is serving on the N.C. County Commissioners' Legislative Goals Committee. The committee is working hard on legislative priorities, including Aid-To-Counties and Public Health Improvement funding. Information was given about State budget shortfalls. Further information was shared.

#### **Cleveland County Minority Health Conference**

Robert Miller thanked the Board members and Health Department staff who attended the Minority Health Conference for their support. Further information was shared about the conference.

#### **Digital Mammograms**

Ronnie Hawkins provided an update on digital mammograms in Cleveland County. He met with John Young, Cleveland Regional Medical Center President, who informed him that the hospital is working toward getting the digital mammogram equipment within the next two months. Further information was shared.

#### **Pan-Flu Emergency Preparedness Exercise**

Dorothea Wyant reported that the Health Department conducted a Pan-Flu Emergency Exercise at Burns Middle and Kings Mountain Intermediate Schools, which was a success and met requirements of the State Preparedness Plan. Details of the exercise were given.

**Rabies Clinics**

Sam Lockridge shared information about vaccinations at the Free Rabies Clinics held throughout the County and stated how important it is to have domestic animals vaccinated. One puppy that was vaccinated at one of the clinics was found to have rabies after receiving the vaccination. Further information was given and discussed. This supports Denese's Stallings policy to not adopt a domestic animal unless there is proof of vaccination.

**ADJOURNMENT**

There being no further business, Chair Spragins adjourned the Cleveland County Board of Health meeting.

RESPECTFULLY SUBMITTED,

Denese R. Stallings, Secretary  
Cleveland County Board of Health