

The Cleveland County Board of Health met on Tuesday, February 12, 2008 at 6:30 p.m., at the Cleveland Country Club.

Board members present: Joel Spragins, Jack Hunt, Robert Blackburn, Betty Lingerfelt, Dino Nicopoulos, Kendalyn Lutz-Craver and Michael Alexander.

Health Department staff present: Denese Stallings, Marty Allen, Rodella Gold, Jimmy Hines, Dorothea Wyant, Anne Short, Sheila Wellmon and Charlene Parker.

Bob Yelton, County Attorney, was also present.

CALL TO ORDER/WELCOME:

Chair Spragins called the meeting to order and welcomed everyone in attendance. Robert Blackburn gave the invocation.

APPROVAL OF JANUARY 8, 2008 BOARD OF HEALTH MEETING MINUTES:

There being no corrections, additions, nor deletions to the minutes of the January 8, 2008 Board of Health meeting, motion was made by Robert Blackburn and seconded by Dino Nicopoulos, that they be approved as written. Motion carried unanimously.

CITIZEN RECOGNITION

No citizens registered to appear before the Board.

CLEVELAND COUNTY COMMUNITY HEALTH ASSESSMENT

Ann Short stated that the Board of Health received an advanced copy of the Community Health Assessment which will be formally presented to the public on Wednesday, February 20, 2008 at the Alliance for Health Partners Meeting at Cleveland Regional Medical Center in the T.R. Harris Conference Room. A community assessment is required to be completed every four years and is done in collaboration with other agencies to prevent duplication of documents.

The Executive Summary of the report was discussed. The top five issues were identified and further details were provided by Ms. Short. Further information from the Assessment was provided and discussed. This is the first time that this report has included Community Assets. The Community Assets comments were printed as written on the survey, along with a percentage of responses. Public Health services, the network of health care providers and hospitals and other medical facilities received good or very good rankings.

The Community Health Assessment will be posted on the Cleveland County Health Department website.

The Cleveland County Health Department Strategic Plan used data from the Community Health Assessment to set priorities.

Jimmy Hines stated that, historically, public health has compiled a Community Diagnosis which was driven by data collected and compiled by the State Center for Health Statistics. He stated that it is very encouraging that public health is now doing a Community Assessment that looks at what the public perceives as issues along with data to determine direction of future initiatives.

Motion: Betty Lingerfelt moved, with a second by Robert Blackburn, that the Cleveland County Board of Health adopt the Cleveland County Community Health Assessment. Motion passed unanimously.

CLEVELAND COUNTY HEALTH DEPARTMENT 2008-2011 STRATEGIC PLAN

Jimmy Hines stated that the Cleveland County Health Department Strategic Plan is a compilation of what the Health Department staff believes to be strategic initiatives that the Health Department needs to contain in their work plan for future direction. The Strategic Plan and the Community Health Assessment do cross. The data contained in the Community Health Assessment is important in developing the Strategic Plan. Baseline data was received from the State. He stated that any strategic plan needs to be flexible.

Mr. Hines shared the top five issues that were identified in the Strategic Plan. Further information was shared and discussed.

Denese Stallings stated that the Strategic Plan ties into the Community Health Assessment. Examples of issues identified in past Strategic Plans and how the Board of Health and Health Department are addressing these issues were given.

Motion: Jack Hunt moved that the Cleveland County Board of Health adopt the Cleveland County Health Department 2008-2011 Strategic Plan. Motion was seconded by Robert Blackburn and passed unanimously.

CODAP ALLOCATION FROM UNITED WAY

Jimmy Hines stated that Community Organization for Drug Abuse Program (CODAP) is required to receive approval from the Board of Health to request funding from the United Way. The funding requested is the same amount that was provided last year, which is \$53,560. These funds will help support CODAP programs for alcohol and drug abuse prevention education for sixth, seventh, and eighth grades in all of the middle schools in Cleveland County.

Motion: Jack Hunt moved, with a second by Betty Lingerfelt, that the Cleveland County Board of Health approve the allocation request in the amount of \$53,560 from the United Way for CODAP programs as presented. Motion passed unanimously.

Mr. Hines will meet with the United Way on March 5, 2008 to make a formal request for this funding.

N.C. BOARDS OF HEALTH QUESTIONNAIRE

Denese Stallings stated that Board members received a copy of a North Carolina Boards of Health Survey in their Board packet. East Carolina University has agreed to compile a database of basic information on each Board of Health Member throughout North Carolina. The database will be available to Health Directors, the Division of Public Health, fellow Board members and the N.C. Association of Boards of Health for contact information and advocacy purposes.

Ms. Stallings requested that Board members complete the survey and give to Charlene Parker before leaving the meeting. Ms. Parker will enter the information.

Robert Blackburn stated that this database is a project of the North Carolina Association of Boards of Health that will allow the Association to contact local Boards of Health to get input about how the Association can better serve the local Board.

BUDGET AMENDMENTS

Rodella Gold presented the following budget amendments for consideration of approval:

ITEM NUMBER ONE: The North Carolina Department of Health and Human Services has allocated the Cleveland County Health Department \$30,176 in General Aid-To-County Funds. These funds are restricted to be used for public health related expenses. A request was made to budget this allocation in the General Budget (530) to purchase furniture that is worn, outdated and nonfunctional. The old furniture that has been replaced is put on the County auction website.

ITEM NUMBER TWO: The Cleveland County Health Department has been awarded a grant from the National Association of Chronic Disease Directors (NACDD) for an initiative called **ACHIEVE – Action Communities for Health, Innovation and Environmental Change**. The ACHIEVE Project is a national project funded in ten communities. Cleveland County was one of the ten selected out of one hundred twenty applications. ACHIEVE is a planning grant to link local health departments with local YMCAs to partner in creating healthier communities through environmental and policy changes in the community setting. Both the Cleveland County Health Department and the YMCA were awarded \$40,000 for one year. In February, a team from Cleveland County will go to Atlanta to begin the orientation and planning process. A request was made that \$15,000 be budgeted in the Grants Department Budget (543) for the initial phases that will be completed through June 2008. The remaining \$25,000 will be incorporated into the next fiscal year budget.

Denese Stalling stated it was an honor for the Health Department and YMCA to receive this grant. Our County was one of ten selected through-out the nation and this will put North Carolina on the map. A team from Cleveland County will travel to Atlanta to meet with the national participants to conduct strategic planning. Ten people from Cleveland County will travel to Washington, D.C. in June to conduct further planning on any initiative that Cleveland County chooses that will promote physical activity and better nutrition. The Cleveland County Team will work with the other nine teams from across the nation to develop plans and learn from each other. This is a collaborative opportunity to meet with other YMCA and Public Health people across the United States to work together. In the past, this funding has been given only to YMCAs, but the grantees have realized there needs to be a partnership between YMCAs and Public Health to be more effective in developing policy and making environmental changes.

ITEM NUMBER THREE: The North Carolina Department of Health and Human Services, Women and Children's Health Services Section, has allocated \$4,735 to the Cleveland County Health Department in new Family Planning Bonus Funds. A request was made to budget this amount in the Family Planning Department Budget (539) for reference lab expenses and medical supplies.

Motion: Motion was made by Kendalyn Lutz-Craver, with a second by Dino Nicopoulos, to approve the budget amendments as presented. Motion passed unanimously.

MISCELLANEOUS BUSINESS

Robert Blackburn provided information about changes in Public Health personnel. Lynette Tolson is now Executive Director of the N.C. Association of Local Health Directors. Dr. Blackburn has had several meetings with Ms. Tolson. John Graham has been in Cleveland County twice, working on several projects.

East Carolina University is now providing all of the training of Boards of Health.

He stated that he met with forty different associations in Chapel Hill last week to discuss obesity. These groups are working on ways to impact policy change to reduce obesity.

The North Carolina Public Health Improvement Plan for 2008 has been released and will be made available.

The Association of N.C. Boards of Health is looking at ways to better meet the needs of the local health department. The Association is trying to bring together the Institute of Public Health and East Carolina University to work to provide this service.

Chair Spragins congratulated Denese Stallings on receiving the Athena Award from the Cleveland County Chamber.

Denese Stallings and John Young made a presentation to the North Carolina Health Directors' Association at their Annual Conference in January 2008, regarding public health and hospital collaborations. This presentation was well received by the Association and others attending the presentation.

The Accreditation Site Visit will be held April 15, 16 and 17, 2008.

Dino Nicopoulos read an article and shared information about proposed legislation in Tennessee regarding mandatory spay/neutering. Further information was shared. Dr. Nicopoulos stated that he felt educating the public is the key to stray animal population issues.

ADJOURN

There being no further business, Chair Spragins adjourned the Cleveland County Board of Health meeting.

RESPECTFULLY SUBMITTED,

Denese R. Stallings, Secretary
Cleveland County Board of Health