The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m. in the Commission Chamber of the Cleveland County Administrative Offices.

**PRESENT:**
Eddie Holbrook, Chairman  
Susan Allen, Vice-Chair  
Johnny Hutchins, Commissioner  
Ronnie Whetstine, Commissioner  
Doug Bridges, Commissioner  
Brian Epley, County Manager  
Tim Moore, County Attorney  
Phyllis Nowlen, Clerk to the Board  
Kerri Melton, Assistant County Manager  
Allison Mauney, Human Resources Director  
Chris Green, Tax Administrator  
Alan Norman, Cleveland County Sheriff

**CALL TO ORDER**
Chairman Holbrook called the meeting to order and Commissioner Bridges led the audience in the Pledge of Allegiance and provided the invocation for the meeting.

**AGENDA ADOPTION**

**ACTION:** Commissioner Hutchins made the motion, seconded by Commissioner Whetstine and unanimously approved by the Board to, approve the agenda.

**SPECIAL PRESENTATION**

**Extension & Community Association Update:** Chairman Eddie Holbrook recognized Pat Farley, ECA County Council President to present the Extension and Community Association update. Mrs. Farley stated there are currently 27 active members in the local extension division. Cleveland County’s ECA chapter has recently completed their North Carolina Annual Report for 2017 which reviews the numerous events held in Cleveland County and documents the volunteer hours given by the ECA members. In 2017, the local ECA chapter had 2,654 volunteer ECA hours and 3,488 hours in other community service which totals 6,142 in volunteer hours. They have recently earned the prestigious gold award which represents the total number of hours each ECA member contributes. Mrs. Farley detailed the various projects and programs ECA members participate in throughout the county such as promoting safety and healthy environments, building healthy and strong families and fostering community and family resilience. She introduced several members from the ECA who were present. The Board thanked the ECA members for all they continue to do for the citizens of Cleveland County.

**Rural Roads Initiative:** Chairman Holbrook called First Sergeant Joshua Dowdle with the North Carolina State Highway Patrol to the podium to report on the Rural Roads Initiative. Sergeant Dowdle reviewed Cleveland County’s fatal car crash facts from 2013 – 2017. Since 2013, troopers assigned to Cleveland County have investigated 55 fatal motor vehicle crashes. These crashes have resulted in 64 deaths. Other facts of those accidents include:
- 22 of the 64 people killed were not wearing their seatbelt.
- 24 of those 55 crashes occurred on state secondary roads which resulted in 27 deaths.
- 7 crashes of those 55 involved an impaired driver.

In 2018, the Cleveland County District of the Highway Patrol will be participating in the National Governors Association’s Rural Fatal Reduction Program. Troopers will conduct enforcement and education programs focused on reducing fatal crashes on secondary roads in the County. They will be aggressively enforcing seatbelts, impaired driving, speed, left of center and distracted driving laws on those secondary roads. The Board thanked First Sergeant Dowdle for the presentation and the hard work he and his troopers do for the County.

**Cleveland Community College President**: Chairman Holbrook introduced Dr. Jason Hurst, the new Cleveland Community College President. Dr. Hurst stated he is thankful for the warm welcome he and his family have received from the community and is ready to get to work. He will be giving a formal presentation to the Board at a later date.

**CITIZEN RECOGNITION**

No citizens registered to speak.

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

The Clerk to the Board included the Minutes of the *February 26 special called meeting* and the *March 20, 2018 regular meeting*, in Board Members packets.

**ACTION**: Commissioner Bridges made a motion, seconded by Commissioner Whetstine, and passed unanimously by the Board to, *approve the minutes as written.*

**LIBRARY: BUDGET AMENDMENT (BNA #041)**

**ACTION**: Commissioner Bridges made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, *approve the following budget amendment:*

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Project Code</th>
<th>Department/Account Name</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>010.611.4.310.00</td>
<td>45310-EDGE</td>
<td>Library/Federal Govt Grants</td>
<td>$8,000.00</td>
<td></td>
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<tr>
<td>010.611.5.910.00</td>
<td>45310-EDGE</td>
<td>Library/Capital Equipment</td>
<td>$8,000.00</td>
<td></td>
</tr>
</tbody>
</table>

*Explanation of Revisions: To budget $8,000 for a federal Library and Services Technology Act (LSTA) grant administered by the State Library of NC to improve the technology for the public in the areas of scanning, audio video editing and PDF manipulation.*

**PUBLIC HEARINGS**

**PLANNING DEPARTMENT: ZONING CASE 18-05; PARCEL 59646 AT 5110 EAST DIXON BLVD**

Chairman Holbrook called Chris Martin, Senior Planner for Cleveland County, to the podium. Mr. Martin stated Charles and Betty Carrigan own Parcel 59646, a one-acre tract on East Dixon Blvd between Shelby and Kings Mountain, just east of the intersection of East Dixon and Harmon Road. They are requesting a zoning map amendment at 5110 East Dixon Blvd in Kings Mountain from Heavy Industrial (HI) to General Business (GB). This property is currently zoned Heavy Industrial, as are parcels to the immediate east and west. The area also falls...
under the Highway Corridor Protection overlay, allowing for some business uses. There is currently a vacant commercial building on the property and the surrounding uses consist of commercial and some industrial. The area is designated Industrial on the Land Use Plan. The Land Use Plan also designates a General Business node to the west and Residential to the north, and Industrial along Highway 74. Rezoning this parcel to General Business would require an amendment to the Land Use Plan. Strategy C-A1 of the Land Use Plan requests that future commercial development be in nodes and along thoroughfares. The strategy goes on to say that additional commercial development is encouraged in areas that are shown in the future land use plan as industrial, especially those in close proximity to designated nodes.

Mr. Martin concluded by advising the re-zoning request was brought before the Planning Board who voted unanimously to recommend approving the rezoning request from Heavy Industrial to General Business. The Planning Board also recommended amending the land use plan, creating a business/commercial node along East Dixon Blvd stretching from the boundary of Shelby’s ETJ to Kings Mountain’s ETJ. The Planning Board noted several businesses uses along the corridor already in use and felt it was appropriate.
Chairman Holbrook opened the Public Hearing at 6:38 pm for anyone wanting to speak for or against the re-zoning case 18-05; Parcel 59646 at 5110 East Dixon Blvd.

Hearing no comments, Chairman Holbrook closed the Public Hearing at 6:39 pm. (Legal Notice was published in the Shelby Star on Friday, March 23, 2018 and Friday, March 30, 2018).

Chairman Holbrook opened the floor to the Board for questions. Commissioner Hutchins and Commissioner Allen both felt this was a good decision and re-zoning Parcel 59646 would be contusive to the area and would help prepare the businesses in that area get ready for the highway expansion. Commissioner Bridges inquired if there had been any complaints from the businesses already in that area concerning the re-zoning. Mr. Martin stated no complaints have been received.

ACTION: Commissioner Hutchins made a motion, seconded by Commissioner Allen, and passed unanimously by the Board to, approve the request to rezone Parcel 59646 at 5110 East Dixon Blvd from Heavy Industrial (HI) to General Business (GB) and amend the Land Use Plan to expand the commercial area to cover the existing commercial businesses along 74 as shown on the Future Land Use Commercial/Business Node Proposal map.
REGULAR AGENDA

CLEVELAND COMMUNITY COLLEGE CONTRACT FOR SECURITY SERVICES

Chairman Holbrook called Brian Epley, County Manager, to the podium. Mr. Epley advised the Cleveland Community College Board of Trustees has reached out to the County regarding the placement of sworn law enforcement officers on the college campus. Over the last several weeks, staff and the attorney has worked through the negotiations and legalities for the contract of services between the Cleveland Community College Board of Trustees, the Cleveland County Board of Commissioners and the Sheriff’s Office. The initial term, if approved, would be from April 3, 2018 to June 30, 2018 for two full time, sworn law enforcement officers with full arrest powers who would be County employees. The contract would automatically renew unless either party provided a 90-day notice. The Board of County Commissioners will invoice the College Board of Trustees for all expenses for the officers on a quarterly basis so there would be no fiscal impact to the county. The officers will be hired by the Cleveland County Sherriff’s Office who will be responsible for the supervision of the officers. The first officer will be hired on or around April 1, 2018 and the other officer shall be hired on or around July 1, 2018. The President of the College, the Sheriff and the County Manager or their designee will act as a project supervisor with regards to this contract. Any of the parties have a right to terminate with a minimum of 90 days written notice or without notice upon breach of the contract. The contract will automatically renew and remain in effect through July 1, 2019 and every July 1 thereafter unless any party gives prior written notice. This agreement does correlate with the Board of County Commissioners’ Public Safety focus area. Mr. Epley recognized Sheriff Norman who was available for any questions from Board members.

The Board thanked Sheriff Norman for his continued support with this contract. Chairman Holbrook opened the floor to the Board for comments or questions. Commissioner Allen inquired about the hours the officers would be on the campus. Sheriff Norman stated the current hours for college deputies would be 7:30am – 10:00pm at night at a minimum of four nights a week with flexing hours on Fridays and the weekends. Along with the terms of the agreement, will be in-house training, to include active shooter training at the community college for faculty and staff. Commissioner Whetstine stated he feels this will make the campus a safer place and will allow for preparedness in case of an incident. Commissioner Bridges inquired if the deputies assigned to the college will work with the deputy at the Health Department if there ever was a threat or danger. Sheriff Norman affirmed all the deputies are on the same radio channel so there would be no lack of communication between the deputies.

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Bridges and unanimously approved by the Board to, approve the Cleveland Community College Contract for security services.
THE CLEVELAND COMMUNITY COLLEGE BOARD OF TRUSTEES
AND
THE CLEVELAND COUNTY BOARD OF
COMMISSIONERS
AND
THE CLEVELAND COUNTY SHERIFF’S
OFFICE CONTRACT FOR SERVICES

This Contract is made, entered into, and intended to take effect this 2nd day of
June, 2018, by and between the Cleveland Community College Board of Trustees (the “BOT”), the
Cleveland County Board of Commissioners (the “BOCC”), and the Cleveland County Sheriff’s
Office.

For and in consideration of the mutual promises set forth in this Contract, the parties do
mutually agree as follows:

1. Contract Term: The term of this Contract starts on June 1, 2018 and runs through June
30, 2019.

2. Obligations of the BOCC: The BOCC agrees to do the following under this Contract:

A. BOCC will provide funding for both faculty salaries, benefits and related expenses, as well as both
   Security Officer’s coordinating patrol vehicles and other related equipment to be operated by the
   Officers.
B. BOCC will send quarterly invoices to the BOT for purposes of the BOT reimbursing the
   BOCC for costs as detailed below.

3. Obligations of the Cleveland County Sheriff’s Office: The Cleveland County Sheriff’s
   Office agrees to provide services and goods to BOT as follows:

A. The parties agree and understand that two new officers, with supervisory experience, will
   be hired by the CCC Sheriff’s Office for purposes of fulfilling this agreement. The first
   officer shall be hired on or around April 1, 2018 and a second officer shall be hired
   on or around July 1, 2018. Since BOCC will provide the funding to furnish BOT with
   two Security Officers and coordinating capital, BOT will reimburse the BOCC on a
   quarterly basis for all costs associated with the new officer hires, including but not
   limited to salaries, operating, and capital expenses (See Addendum B).
B. Specifically, the CCC Sheriff’s Office will supply the services of two (2) sworn
   law enforcement officers to assist in coordinating to the campus of Cleveland
   Community College (CCC) located in Shelby North Carolina. These officers shall be
   assigned to the CCC campus on a full-time basis.
C. The CCC Sheriff’s Office shall be responsible for the control and supervision of the
   officers who will provide law enforcement services to the CCC community as their
   primary assignment. The officers will attempt to prevent criminal offenses committed on
   school property.

Office in connection with this Contract.

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4. Obligations of the BOT: The BOT will reimburse the BOCC at the following rates and in
   the following manner for the services rendered by the Officers and coordinating vehicles
   purchased:

A. BOT shall pay BOCC for all of the costs of goods and services associated with
   this Contract, including but not limited to the two low enforcement officers’ salaries,
   their fringe and personal benefits, and the capital and operating costs associated
   with the provision of two patrol cars and low enforcement radios that shall be
   provided to the BOT by the Sheriff’s Office.
B. Payments shall be made by the BOT to the BOCC upon receipt of a quarterly invoice
   from the BOCC.
C. The BOCC and the Sheriff’s Office shall be responsible to or otherwise responsible to
   fulfill their contractual duties as Adhered in this Contract. BOCC will refund BOT with a
   pro rata share of the payment per officer. Similarly, the BOCC is also entitled to
   recoup a pro rata share of unused funds from the Sheriff’s Office for the two officers
   and coordinating capital as outlined in this Contract.
D. The parties further agree and understand that the Officers provided by the Sheriff’s
   Office are not employees of the BOT or the BOCC. While the BOT and/or CCC
   employees may inform the Security Officers of issues arising on the CCC campus
   within the Officers’ purview, neither the BOT nor its employees at CCC shall direct
   or otherwise control the Security Officers’ days-to-day responsibilities on the
   CCC campus.

5. BOT Project Supervisor: The President of the College or his designee will serve as the
   BOT Project Supervisor for the BOT. The BOT Project Supervisor shall be the BOT’s
   representative in connection with BOCC’s performance under this Contract. The BOT has
   complete discretion in replacing the Project Coordinator with another person of its
   choosing.

6. Sheriff’s Office Project Supervisor: The Cleveland County Sheriff or his designee will
   serve as the project supervisor over the two Security Officers that will be provided pursuant
to this Contract. The Sheriff is fully authorized to act on behalf of the CCC Sheriff’s
   Office.

7. BOCC Project Supervisor: The County Manager or his designee will serve as the BOCC
   Supervisor for the Cleveland County Board of Commissioners.

8. Termination for Convenience: This Contract may be terminated by any party, without
   cause, so long as the party wishing to terminate provides the other party with a
   minimum of ninety (90) days written notice at the address listed immediately below:

<table>
<thead>
<tr>
<th>BOT</th>
<th>BOCC</th>
<th>Sheriff’s Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleveland Community College President or His Designee</td>
<td>County Manager or His Designee</td>
<td>Sheriff or His Designee</td>
</tr>
<tr>
<td>Cleveland Community College 152 South Post Road Shelby, NC 28151</td>
<td>P.O. Box 1210 Shelby, NC 28152</td>
<td>C.C. Sheriff’s Office P.O. Box 1210 Shelby, NC 28151</td>
</tr>
</tbody>
</table>

If BOT wishes to terminate in accordance with this section of the Contract, BOCC shall
be paid in an amount which bears the same ratio to the total compensation as does
the service actually performed to the total service originally contemplated by this Contract.

9. Termination of Default: Any of the three parties to this Contract have an equal right
to terminate this Contract as described in this section. Any party wishing to terminate
this Contract may do so immediately and without prior notice upon breach of this
Contract by any of the other parties. However, the party wishing to terminate the
Contract shall first provide written notice to the other party to review the Contract by June 1, 2019 and
every July 1 thereafter until any party gives prior written notice to the other party of its intent not to
review the Contract by June 1, 2019 and every July 1 thereafter, respectively.

10. Automatic Renewal of Contract: This Contract will automatically renew and remain in
    effect on July 1, 2019 and every July 1 thereafter unless any party gives prior written
    notice to the other party of its intent not to renew the Contract by June 1, 2019 and
    every July 1 thereafter.

11. Contract Funding: It is understood and agreed between the parties that the
    payment obligation of the BOT under this Contract is contingent upon the
    availability of appropriated funds from which payment for Contract purposes can be
    made. However, the parties also understood and agreed that if BOT does not or cannot
    pay the BOCC for any reason, BOT’s failure to compensate the BOCC under the terms
    of this Contract shall not be deemed a default and breach of contract by BOT, rendering this
    Contract void.

x. Patrolling the school campus;
y. Investigating crimes that occur within the school or on some other CCC school
   property (EXCEPTION: Security Officers will not investigate automobile
   accidents on or around the CCC campus);
z. Coordinating with campus leadership to develop plans and strategies to prevent
   and/or mitigate dangerous situations on or near the campus, and
a. Take law enforcement actions on the CCC premises if warranted by the situation
   at hand.
and eliminating any law enforcement positions that were created or otherwise provided to fulfill the terms of this Contract.

12. Accounting Procedures. BOCC shall comply with accounting and fiscal management procedures prescribed by the BOT to apply to this Contract. BOCC shall assure such fiscal control and accounting procedures as may be necessary for proper disbursement of and accounting for all project funds.

13. Improper Payment. BOCC shall refund BOT any payment made pursuant to this Contract if it is subsequently determined by the BOT that such payment by BOT was illegal under any applicable law, regulation, or procedure. BOCC shall make such refunds within thirty (30) days after the BOT notifies BOCC in writing that a payment has been determined to be illegal.

14. Mutual Indemnification. The parties shall indemnify and hold harmless the other parties to this Contract, including, its officers, employees, agents, and assigns from and against all claims, damages, losses, expenses, costs, attorneys' fees and liability to the extent arising out of or resulting from a party's performance of its obligations set forth in this Contract. From or for the negligence or willful misconduct of the party or its officers, employees, or agents.

15. Contract Transfer. No party to this Contract shall assign, sublease or otherwise transfer any interest in this Contract without the prior written approval of both the other parties.

16. Contract Personnel. BOCC agrees that it has, or will be able to fund at the time of Contract execution, all personnel required to perform the services set forth in this Contract.

17. Contract Modifications. This Contract may be amended only by written amendment duly executed by any of the three parties to this Contract. However, minor modifications may be made by any of the three parties to take advantage of unforeseen opportunities that: (a) do not change the intent of the Contract or the scope of a party's performance; (b) do not increase BOCC's total compensation or method of payment; and (c) either improve the overall quality of the product or service provided to the BOT without increasing the cost, or reduce the total cost or quality of the product or service without reducing the quality or quantity. All such minor modifications to the Contract must be recorded in writing and signed by the Project Coordinator and BOCC and placed on file with this Contract. No price adjustments will be made unless the procedure has been included in the Contract and a maximum allowable amount stipulated.

18. Taxes and Insurance. The Sheriff's Office shall pay all federal, state, and FICA taxes, and maintain minimum insurance requirements for all sworn law enforcement officers assigned as Security Officers pursuant to the attached Addendum A.

19. Relationship of the Parties. The Security Officers operating pursuant to this Contract shall operate as independent contractors and not as employees of the BOT. However, as detailed earlier in this Contract, Security Officers may act as agents of the BOT when called upon by the specific assistance with an incident on the campus and acting in accordance with a BOT employee's instructions or request. The direct control and control of the Officers' work will be solely with the Sheriff's Office. BOCC's employees shall remain subject to BOCC's exclusive control and supervision, which is solely responsible for their compensation.

20. Advertising. The Contract will not be used in connection with any advertising by any party to this Contract without prior written approval of the other parties.

21. Conflict of Interest. All parties to this Contract shall make a good faith effort to ensure that none of their respective employees or officers obtain a personal or financial interest or benefit from the performance of this Contract or have any interest in any Contract, subcontract or other agreement related to this Contract, other than or for those with whom it has family or business ties during or at any time within three years after the termination of such person's engagement by any party. Also, all parties to this Contract shall cause such matters to be included in all Contracts, subcontracts, and other agreements related to this Contract.

22. Monitoring and Evaluation. BOCC and the Sheriff's Office shall cooperate with the BOT, or with any other party or agency as directed by the BOT, in monitoring, inspecting, auditing, or investigating activities related to this Contract. BOCC and the Sheriff's Office shall permit the BOT to evaluate all activities conducted under this Contract.

23. Financial Responsibility. BOCC is financially solvent and able to perform under this Contract. If requested by another party to this Contract, BOCC agrees to provide a copy of its latest audited financial statements or other financial statements as deemed acceptable by the party's designated Financial Officer.

24. Mediation. If a dispute arises out of or relates to this Contract, or the breach of this Contract, and if the dispute cannot be resolved through negotiation, the parties agree to first try in good faith to settle the dispute via mediation administered by the American Arbitration Association under its Commercial Mediation Rules prior to resorting to litigation.

25. No Third Party Benefits. This Contract shall not be considered by BOCC to create any benefits nor benefit the third party. BOCC shall include in all contracts, subcontracts or other agreements relating to this Contract an acknowledgment to the contracting parties that this Contract relates to no third party benefits.

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[THE REST OF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY] [SIGNATURES ON NEXT PAGE]
Chairman Holbrook recognized Lucas Jackson, Assistant Finance Director, to present the Annual External Audit Contract. Mr. Jackson advised N.C.G.S. 159-34 requires each unit of local government in North Carolina to have its’ accounts audited at the close of each fiscal year by a certified public accounting firm. The audit evaluates the performance of a unit of local government with regard to compliance with applicable federal and state laws as well as the accuracy and reliability of the financial statement disclosures. Each year Cleveland County’s audit contract has to be approved first by the County Board of Commission and then the North Carolina Local Government Commission (LGC). Finance staff is recommending a contract with Thompson, Price, Scott, Adams & Co, P.A. for the 2017-2018 fiscal year audit. Cleveland County placed a request for proposal (RFP) for auditing services in October 2017 to assess market competitiveness. Thompson, Price, Scott, Adams & Co, P.A. proposed a contract that contains a fee decrease of $7,450 or 13%. Staff anticipated large fee increases with former auditor Martin Starnes & Associates due to continuing compliance requirements with federal uniform guidance, NC Fast and the Department of Social Services, and trending fee increases throughout Counties across the State. Cleveland County hasn’t experienced the RFP process for audit services since 2004. Transitioning to another accounting firm for auditing services will provide a new partner role, as well as, complete new staffing for the evaluation of Cleveland County. The Finance staff has reviewed a complete listing of all audit contract fees in North Carolina, published by the LGC, and agrees that the current proposed fee is within market. Mr. Jackson and the Finance Department are recommending the approval of the 2017-2018 fiscal year audit contract with Thompson, Price, Scott, Adams & Co, P.A.
Chairman Holbrook opened the floor to the Board for discussion and questions. Commissioner Allen thanked Mr. Jackson for his hard work and time in the audit assessment. A fresh approach and evaluation of the audit process and services will help the County to continue to move forward in a positive direction.

**ACTION:** Commissioner Whetstone made the motion, seconded by Commissioner Bridges and unanimously approved by the Board to, approve the 2017-2018 fiscal year audit contract with Thompson, Price, Scott, Adams & Co., P.A.
Chairman Holbrook called Nathan McNeilly, Environmental Health Supervisor, to the podium to present the solid waste tipping fees for the Cleveland County Fair. Mr. McNeilly stated Bobby Jenks, Cleveland County Fair Manager, has requested the solid waste tipping fees be waived for the annual fair event. As a result of the 2012 E.coli outbreak at the Cleveland County Fair, animal waste has been handled and disposed of in accordance with state recommendations. As part of these recommendations animal waste is to be handled and disposed of in a manner similar to municipal solid waste. Previous decisions by prior management also allowed the remaining solid waste tipping fees to be waived for the annual fair event.
waste generated at the annual event be disposed at no cost. Essentially, the Fair pays only the cost of Republic Services to haul solid waste and animal waste for the annual event to the Self-McNeilly landfill for disposal.

Protecting the public’s health is a primary purpose of the Cleveland County Health Department’s mission. Providing the resource for proper management and disposal of solid waste and animal waste will continue to significantly reduce health risks posed to the public. Additionally, this resource will promote adherence to state recommendations, while maintaining a positive working relationship with the Fair. The fiscal impact would be a $5,500 loss of revenue. Mr. McNeilly concluded by recommending the approval of waiving solid waste tipping fees for the annual fair week. Chairman Holbrook opened the floor to the Board for any discussion and questions. No Board member had a question.

**ACTION:** Commissioner Hutchins made the motion, seconded by Commissioner Allen and unanimously approved by the Board to, **approve waiving the solid waste tipping fees for the Cleveland County Fair during the fair week.**

**NATIONAL PUBLIC HEALTH WEEK 2018**

Chairman Holbrook recognized Anne Short, Human Services Deputy Director Environmental Health Supervisor, to speak about National Public Health Week for 2018. Ms. Short stated National Public Health week places emphasis on the Cleveland County Public Health Center Mission Statement, which is: “to assure, enhance and protect the health of Cleveland County citizens through education and prevention.” Ms. Short updated the Board on upcoming programs and events at the Health Department.

**ACTION:** Commissioner Hutchins made the motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board, to **proclaim April 2 – 8, 2018 as National Public Health Week 2018 in Cleveland County.**
CLOSED SESSION

ACTION: Commissioner Allen made the motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board, to go into closed session per NCGS 143-318.11(a)(3) to consult with the County Attorney on a potential legal matter. (Copy of closed session minutes are sealed and found in Closed Session Minute Book)

RECONVENE IN REGULAR SESSION

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, reconvene in open session.

Chairman Holbrook announced no official action was taken.

ADJOURN

There being no further business to come before the Board at this time, Commissioner Hutchins made the motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, to adjourn the meeting. The next meeting of the Commission is scheduled for Tuesday, April 17, 2018 at 6:00 p.m. in the Commissioners Chamber.

Eddie Holbrook, Chairman
Cleveland County Board of Commissioners

Phyllis Nowlen, Clerk to the Board
Cleveland County Board of Commissioners