Cleveland County Board of Commissioners  
August 4, 2020

The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m. at the LeGrand Center located at 1800 E. Marion St., Shelby.

PRESENT:  
Susan Allen, Chairman  
Ronnie Whetstine, Vice-Chair  
Johnny Hutchins, Commissioner  
Doug Bridges, Commissioner  
Deb Hardin, Commissioner  
Brian Epley, County Manager  
Tim Moore, County Attorney  
Phyllis Nowlen, Clerk to the Board  
Chris Green, Tax Assessor  
Kerri Melton, Assistant County Manager  
Clifton Philbeck, Board of Elections Director  
Allison Mauney, Human Resources Director  
Scott Bowman, Maintenance Director  
Sandra Orvig, Shooting Range Director  
Tommy McNeilly, Emergency Medical Services Director

CALL TO ORDER

Chairman Allen called the meeting to order and Commissioner Whetstine provided the invocation and led the audience in the Pledge of Allegiance.

AGENDA ADOPTION

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Whetstine and unanimously approved by the Board to, approve the agenda as presented.

SPECIAL PRESENTATION

Chairman Allen recognized Debbie Clary, Chairman for the Pinnacle Classical Academy Board of Directors, who gave an update on Pinnacle Classical Academy. Ms. Clary read the following statement: “Most of you were on the Commission Board when we came to you about seven years ago and asked for consideration of gifting just over 56 acres of land that the county would soon acquire. The land was payment of a grant default. During that meeting, we assured you that our school could fulfill the grant requirements and we would build a campus on the land. Today, a short seven years later, the property on Joe’s Lake Road is home to Pinnacle Classical Academy, where we have built phase one of the 4-12 campus, along with sports fields, a field house and an amazing outdoor auditorium called the Lyceum.

We have invested $14 Million in improvements to the Joe’s Lake Road property. Phase two has been designed and will be unveiled to the public within the next six months. Phase two is budgeted at $15 Million in capital funds. In addition, we purchased the K-3 campus on South Post Road at $1.1 Million which is currently undergoing a $2.2 Million dollar expansion. Our school has invested over $17.3 Million in capital as of today—and it all started with the 56 acres that you deeded to us to begin this vision of offering school choice in Cleveland County. The school will open the doors this August to in classroom and virtual education for over 1,150 students.
Pinnacle has gone from promising you we would hire a minimum of 25 people to employing 112. Pinnacle has budgeted $6.1 million for payroll this 2020 school year. Thank you – you have invested well to give us that beginning of 56 acres of pasture land.”

Ms. Clary introduced Wes Westmoreland, a Founding Board Chair of Pinnacle and current member on the Board of Directors. She also recognized Dr. Shelly Bullard, Headmaster for Pinnacle Classical Academy. The Commissioners thanked them for the information given and the great job they continue to do at Pinnacle.

CITIZEN RECOGNITION

Tom McCoy – 1516 Cherryville Rd, Cherryville – spoke in support of the monument. He also talked about the importance of keeping monuments.

Valley McCoy, 1516 Cherryville Rd, Cherryville – spoke in support of the monument. She reviewed several stories from the Bible about the importance of faith and courage when making a decision.

Pam Devine, 107 Maggie Drive, Shelby – spoke in support of the monument. She reviewed her family’s military history. She feels the monument represents the lives lost during the Civil War and is a place of remembrance.

Sam Lail, No Address Given - spoke in support of the monument. He feels the monument represents the lives lost during the Civil War and is a headstone for those soldiers who never returned home.

Ned Cash, Oak Grove Road Community, Shelby – spoke in support of the monument. He stated the monument and the old courthouse have been placed on the National Landmark Registry. The monument is a place of remembrance for those who lost relatives during the Civil War.

Robert Williams, 814 E. Stagecoach Trail, Fallston – spoke in support of the monument and echoed the previous statements given regarding the monument. He advised it was time to move on from the monument discussion and continue work on building a community for all of Cleveland County residents.

Benjamin Schaeffer, 1403 Lackey Street, Shelby – spoke about the county’s website and discussed other items he would like to see changed in the future.

Dale Guffey, No Address Given – spoke in opposition of the monument and detailed the history of the United Daughters of the Confederacy.

CONSENT AGENDA

APPROVAL OF MINUTES

The Clerk to the Board included the Minutes from the July 7, 2020 regular meeting, in board members packets.

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and passed unanimously by the Board to, approve the minutes as written.
MONTHLY MANAGER’S REPORT

- The County’s Wellness fund continues to see favorable months resulting from less health claims. Health claims through June are approximately $390,000 less when compared to prior year. The month of June was 10% or $73,000 less than June 2019.

- The County currently has 11 customer service kiosks located across a variety of County buildings in departments providing a service directly to the public. We are pleased to announce customer satisfaction rating for the month of June was 96%.

- Reducing turnover and increasing talent retention has been a goal for our County employees. The County’s talent retention rate through the month of June measured 96%. This exceeds the performance target of 90%. The retention rate in 2017 was 91%.

- In a goal to right size employee headcount across the organization the County implemented a position justification process and is currently working through phase II of an early retirement incentive program. A performance target was set to maintain at or below 780 full-time employees. Employee headcount for the month of June was 777 FTEs.

- Due to the COVID-19 pandemic and associated revenue shortfalls, the County continues to monitor revenue trend data as well as all major capital purchases and projects. Management will continue to closely monitor trend data in the upcoming months and continue to reduce costs outside of essential operations.
The Tax Collector provided Commissioners with the following detailed written report regarding taxes collected during June 2020.
**TAX ABATEMENTS AND SUPPLEMENTS**

The Tax Assessor provided Commissioners with a detailed written report regarding tax abatements and supplements during **June 2020**. The monthly grand total of tax abatements was listed as ($0.00) and monthly grand total for tax supplements was listed as $25,143.48.

**TAX COLLECTOR’S SETTLEMENT**

The report is submitted pursuant to North Carolina General Statute 105-373 and accounts for the collection efforts and disposition of current year and delinquent taxes charged to the Collector on September 3, 2019. The report accounts for the collection efforts and disposition of current year and delinquent taxes charged to the Collector on September 3, 2019. The reported county general collection rate of 97.77% represents a slight decrease over end of FY 2019 – 2020. 97.67% of all county real property annual tax bills was collected. This is also a decrease from last year’s percentage.

### CLEVELAND COUNTY, NORTH CAROLINA

**Settlement for Current-Year Taxes and Delinquent Taxes**

<table>
<thead>
<tr>
<th>FISCAL YEAR</th>
<th>UNCOLLECTED BALANCE</th>
<th>ORIGINAL LEVY</th>
<th>DISCOVERIES</th>
<th>SUPPLEMENTS</th>
<th>COLLECTIONS</th>
<th>ABATEMENTS AND OTHER</th>
<th>CREDITS</th>
<th>UNCOLLECTED BALANCE</th>
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</thead>
<tbody>
<tr>
<td>2016</td>
<td>$1,396,005.31</td>
<td>$80,665,001.22</td>
<td>$6,518,132.37</td>
<td>$39,170,011.12</td>
<td>$125,246.57</td>
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<td>2017</td>
<td>$569,767.00</td>
<td>$112,354.62</td>
<td>$188,534.62</td>
<td>$150,346.53</td>
<td>$88,129.45</td>
<td>$2,031,268.45</td>
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<tr>
<td>2018</td>
<td>$319,189.72</td>
<td>$102,964.24</td>
<td>$99,964.27</td>
<td>$39,134.98</td>
<td>$60,711.11</td>
<td>$1,795,495.51</td>
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<tr>
<td>2019</td>
<td>$102,582.50</td>
<td>$102,184.02</td>
<td>$23,514.54</td>
<td>$60,711.11</td>
<td>$159,367.96</td>
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<tr>
<td>2020</td>
<td>$133,456.04</td>
<td>$102,184.02</td>
<td>$128,184.02</td>
<td>$60,711.11</td>
<td>$123,180.62</td>
<td>$1,304,186.52</td>
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<tr>
<td>2021</td>
<td>$101,938.92</td>
<td>$5,685.19</td>
<td>$7,345.30</td>
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<td>$59,223.73</td>
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<tr>
<td>2022</td>
<td>$76,032.02</td>
<td>$3,477.72</td>
<td>$4,220.63</td>
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<td>$69,464.64</td>
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<td>2023</td>
<td>$66,927.00</td>
<td>$1,281.54</td>
<td>$97,642.58</td>
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<tr>
<td>2024</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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</table>

**Total** $3,137,755.37 $80,665,001.22 $8,517,642.58 $88,164,064.88 $256,443.59 $4,008,890.70

**COVID-19 RELIEF FUNDS: BUDGET AMENDMENT (BNA #068)**

**ACTION:** Commissioner Whetstone made the motion, seconded by Commissioner Hardin, and unanimously adopted by the Board, to approve the **Tax Collector’s Settlement as submitted by the Tax Assessor.**

**COVID-19 RELIEF FUNDS: BUDGET AMENDMENT (BNA #068)**

**ACTION:** Commissioner Whetstone made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, **approve the following budget amendment:**

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Project Code</th>
<th>Department/Account Name</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>029.493.4.350.19</td>
<td>029.493.5.210.00</td>
<td>COVID-19/State Covid Relief Funds</td>
<td>$1,843,630.00</td>
<td>$0.00</td>
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<tr>
<td>029.493.5.230.05</td>
<td>029.493.5.230.05</td>
<td>COVID-19/Department Supplies</td>
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<tr>
<td>029.493.5.370.00</td>
<td>029.493.5.790.00</td>
<td>COVID-19/Interfund Transfers-COVID</td>
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<tr>
<td>029.493.5.890.19</td>
<td>010.410.4.980.29</td>
<td>General Revenues/Transfers from COVID-19</td>
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<td>010.981.5.465.00</td>
<td>010.981.5.465.00</td>
<td>Fund Transfers/Administrative Services</td>
<td>$1,153,630.00</td>
<td>$0.00</td>
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</tbody>
</table>
Explanation of Revisions: Budget $1,843,630 in funds for first allocation of CARES act funding from state COVID-19 relief funds.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #003)

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, approve the following budget amendment:

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<tr>
<th>Account Number</th>
<th>Project Code</th>
<th>Department/Account Name</th>
<th>Increase</th>
<th>Decrease</th>
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</thead>
<tbody>
<tr>
<td>012.540.4.310.40</td>
<td>WIC-CS/Federal Govt Grant</td>
<td>$29,079.00</td>
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<td></td>
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<tr>
<td>012.540.5.210.40</td>
<td>WIC-CS/Departmental Supplies</td>
<td>$19,005.00</td>
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</tr>
<tr>
<td>012.540.5.211.40</td>
<td>WIC-CS-Controlled Property</td>
<td>$689.00</td>
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<tr>
<td>012.540.5.230.40</td>
<td>WIC-CS/Medicine-Supply</td>
<td>$3,019.00</td>
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<tr>
<td>012.540.5.310.40</td>
<td>WIC-CS/Travel-Training</td>
<td>$400.00</td>
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<tr>
<td>012.540.5.311.40</td>
<td>WIC-CS/Education-Training-Cert</td>
<td>$4,424.00</td>
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<td></td>
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<tr>
<td>012.540.5.370.40</td>
<td>WIC-CS/Advertising-Promotions</td>
<td>$1,388.00</td>
<td></td>
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<tr>
<td>012.540.5.581.40</td>
<td>WIC-CS/Awards-Promotion</td>
<td>$154.00</td>
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</tbody>
</table>

Explanation of Revisions: Budget allocation for $29,079 in funds from the NC Department of Health and Human Services approved WIC allocation for WIC Special Funding Opportunity Phase II to improve WIC Client Services with purchases of departmental supplies, training, advertising and educational opportunities for staff.

LIBRARY: BUDGET AMENDMENT (BNA #004)

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, approve the following budget amendment:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Project Code</th>
<th>Department/Account Name</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>010.611.4.310.00</td>
<td>Library/Federal Govt Grants</td>
<td>$49,650.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>010.611.5.121.00</td>
<td>Library/Salaries-Wages-FT</td>
<td>$21,535.00</td>
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</tr>
<tr>
<td>010.611.5.131.00</td>
<td>Library/Social Security Taxes</td>
<td>$1,336.00</td>
<td></td>
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</tr>
<tr>
<td>010.611.5.132.00</td>
<td>Library/Retirement</td>
<td>$2,186.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>010.611.5.133.00</td>
<td>Library/Hospital Insurance</td>
<td>$1,368.00</td>
<td></td>
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</tr>
<tr>
<td>010.611.5.134.00</td>
<td>Library/Dental Insurance</td>
<td>$180.00</td>
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<tr>
<td>010.611.5.135.00</td>
<td>Library/Employer 401K</td>
<td>$1,077.00</td>
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<tr>
<td>010.611.5.136.00</td>
<td>Library/Employer 401K</td>
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<tr>
<td>010.611.5.210.00</td>
<td>Library/Departmental Supplies</td>
<td>$18,210.00</td>
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</tr>
<tr>
<td>010.611.5.211.00</td>
<td>Library/Controlled Property Expense</td>
<td>$1,700.00</td>
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<tr>
<td>010.611.5.370.00</td>
<td>Library/Advertising-Promotions</td>
<td>$2,275.00</td>
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<td></td>
</tr>
<tr>
<td>010.611.4.810.06</td>
<td>Library/Donation-Snoddy/Young</td>
<td>$10,000.00</td>
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<tr>
<td>010.611.5.790.06</td>
<td>Library/Donation-Snoddy/Young</td>
<td>$10,000.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Explanation of Revisions: Budget allocation for $49,650 in grant funds received from the State Library of North Carolina for Strolling Stones. The County’s match for the grant is $5,520 and the Library will be using donated funds for the County match. The funds will be used to cover Strolling Stories Coordinator along with needed supplies and materials for the program. The Snoddy Endowment will be donating $10,000 to assist with any funding shortfalls of $9,858. The remaining $142 of the endowment funds will be used for other library needs.

SOCIAL SERVICES: BUDGET AMENDMENT (BNA #005)

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, approve the following budget amendment:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Project Code</th>
<th>Department/Account Name</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>011.507.4.410.00</td>
<td>Outside Poor/Local &amp; Other Grants</td>
<td>$6,350.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>011.507.5.700.00</td>
<td>Outside Poor/Grants</td>
<td>$6,350.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Explanation of Revisions: Budget allocation for $6,350 to accept a United Way grant in the amount of $4,250 and $2,100 for FY 2020/2021. The grant will assist with emergency shelter, rent and utilities for adults in need.

HEALTH DEPARTMENT: BUDGET AMENDMENT (BNA #006)

ACTION: Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, approve the following budget amendment:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Project Code</th>
<th>Department/Account Name</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
</table>
**Explanation of Revisions:** Budget allocation for $41,910 in funds received from the Centers for Disease Control and Prevention (CDC) through the North Carolina Department of Health and Human Services to assist in the carrying out and increasing response activities through testing and contact tracing with regards to the COVID-19 pandemic. These funds will be used to cover existing salaries/expenses for School Health Nurses (83 – 87%) that are working during the summer months and for Nurse Practitioner increased hours.

**SHERIFF’S OFFICE: BUDGET AMENDMENT (BNA #007)**

**ACTION:** Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, **approve the following budget amendment:**

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Project Code</th>
<th>Department/Account Name</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>010.438.4.310.00</td>
<td>16607-P438</td>
<td>Sheriff’s Office Grants/Fed Govt Grants</td>
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</tr>
<tr>
<td>010.438.5.211.00</td>
<td>16607-P438</td>
<td>Sheriff’s Office Grants/Controlled Equipment</td>
<td>$5,497.00</td>
<td></td>
</tr>
</tbody>
</table>

**Explanation of Revisions:** Budget allocation for $5,497 for the 2018 Bulletproof Vest Partnership (BVP) grant.

**LEGAL: LEADERSHIP DRIVE EASEMENT**

Duke Energy Carolinas, LLC and the City of Shelby have requested that Cleveland County grant an easement to Duke Energy so that street lighting can be installed along Leadership Drive. The County has authority to grant easements over, through, under, or across any County property. Unlike with a sale of real property, there is no public notice requirement in order to grant an easement for utility lines.

**ACTION:** Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, **approve the Leadership Drive Easement.**
PLANNING DEPARTMENT: NCDOT ROAD PETITIONS RESOLUTION

North Carolina General Statute 136-62 requires petitions for additions to the State Maintenance System be approved by the Cleveland County Board of Commissioners prior to being considered by the North Carolina Department of Transportation (NCDOT). The County does not maintain roads and there are no requirements or standards for the County to review for acceptance into the State System, therefore there is no purpose for the County to review petitions prior to submission to the NCDOT. Adoption of this resolution would eliminate the requirement that the County shall review and approve the petitions, thus speeding up the process for applications.

**ACTION:** Commissioner Whetstine made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board to, approve the North Carolina Department of Transportation Road Petitions Resolution.
PUBLIC HEARINGS

PLANNING DEPARTMENT: CASE 20-03; TEXT AMENDMENT FOR KENNELS

Chairman Allen called Chris Martin, Senior Planner, to present case 20-03; Text Amendment: Animal Boarding and Kennels. Daniel Blanton has requested an amendment to the Cleveland County Unified Development Ordinance (UDO) to allow animal boarding and kennels in various residential districts. Currently, kennels and animal boarding facilities are only allowed in the General Business (GB) zoning district. The proposed amendment would allow kennels in Residential (R) zoning district, including Rural Agriculture (RA), Residential (R), Manufactured Home Park and Neighborhood Business district, as well as create development standards. The proposed standards under this amendment include a minimum two-acre lot size and fifty-foot setbacks. The amendment would allow this use with only a zoning permit issued by Planning staff.

The Planning Board voted unanimously to recommended approval of the proposed amendment and development standards with modifications. The Planning Board recommend requiring a conditional use permit, issued by the Board of Adjustment rather than the zoning permit from staff. The Planning Board felt while boarding kennels could be compatible with surrounding properties in residential type districts, there could be some unique situations that require additional conditions for compatibility that will need review and approval from the Board of Adjustment.

Kennels

Section 12-20. – Definitions

Kennel: A commercial operation that:

1. Provides food and shelter and care of animals for purposes not primarily related to medical care (veterinarian); or
2. Engages in the breeding of animals for sale.

Section 12-124. Table of Permitted Uses

<table>
<thead>
<tr>
<th>OTHER SERVICES</th>
<th>NAICS</th>
<th>RA</th>
<th>RR</th>
<th>R</th>
<th>RM</th>
<th>NB</th>
<th>GB</th>
<th>CP</th>
<th>U</th>
<th>HI</th>
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</thead>
<tbody>
<tr>
<td>Kennels/Animal Boarding</td>
<td>812910</td>
<td>Z</td>
<td>Z</td>
<td>Z</td>
<td>Z</td>
<td>Z</td>
<td>Z</td>
<td>Z</td>
<td>Z</td>
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</tbody>
</table>

Section 12-162. – Kennels

Kennels shall be allowed pursuant to section 12-124 and are subject to the following standards.

A. No kennel shall exist on a single parcel that is less than two (2) acres in size.
B. All buildings shall be fully enclosed and all outdoor uses, including kennels and runs, shall be completely enclosed with a fence.
C. Setbacks:
   a. A setback of fifty (50) feet shall be required from all public or private right-of-way.
   b. A setback of fifty (50) feet shall be required from all other property lines.
Kensels

Section 12-20. – Definitions

Kensel: A commercial operation that:

1. Provides food and shelter and care of animals for purposes not primarily related to medical care (veterinarian);
2. Engages in the breeding of animals for sale.

Section 12-124. Table of Permitted Uses

<table>
<thead>
<tr>
<th>OTHER SERVICES</th>
<th>NAICS</th>
<th>RA</th>
<th>RR</th>
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<th>RM</th>
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<tr>
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</table>

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A. No kennel shall exist on a single parcel that is less than two (2) acres in size.
B. All buildings shall be fully enclosed and all outdoor uses, including kennels and runs, shall be completely enclosed with a fence.
C. Setbacks
   a. A setback of fifty (50) feet shall be required from all public or private rights-of-way.
   b. A setback of fifty (50) feet shall be required from all other property lines.

Chairman Allen opened the Public Hearing at 6:50 pm for anyone wanting to speak for or against Case 20-03; Text Amendment: Animal Boarding and Kennels. *(Legal Notice was published in the Shelby Star on Friday, July 24 and Friday, July 31, 2020).*

Linda Robertson, 205 Harbor Point Drive, Cherryville – inquired the location of where the kennel businesses are going to expand.

Robert Williams, 814 E. Stagecoach Trail, Fallston – echoed Ms. Robertson’s question.

Hearing no further comments, Chairman Allen closed the Public Hearing at 6:53 pm.

Chairman Allen asked Mr. Martin to answer the citizen’s questions. He advised there are currently no applications for expansion. The public hearing is being held to consider amending the UDO to allow animal boarding and kennels in various residential districts. If the Commissioners approve the proposed changes to the UDO, going forward, each application would be brought before the Cleveland County Board of Adjustment for review and a conditional use permit could be issued.

Chairman Allen opened the floor to the Board for discussion and questions. Commissioner Whetstine thanked the Planning Board for the continued hard work they do. Commissioners had an open discussion regarding the benefits of the Board of Adjustment reviewing individual applications.

ACTION: Commissioner Whetstine made the motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board, to approve the Text Amendment for Kennels and Animal Boarding Facilities with the Planning Board’s recommendation requiring a Conditional Use Permit.
REGULAR AGENDA

SHOOTING RANGE CAPITAL EXPANSION

Chairman Allen recognized Greg Pering, County Engineer, to present the Shooting Range Capital Expansion project. The Foothills Public Shooting Complex opened its gates to the public four years ago on April 19, 2016. Since opening, ranges 5 and 6 have been used as a multipurpose skeet and trap field. These ranges were originally designed as pistol ranges and have berm backstops. Ideally, skeet and trap fields do not have berm backstops since they distract the shooter’s focus from the trap target. Skeet and trap enthusiasts have voiced their desire to have an open-air experience that is typical in other locations. Skeet and trap patron traffic has increased sixty percent and the amount of skeet and trap rounds has increased seventy-four percent. Waiting lines to shoot are not uncommon to see on both the pistol and the skeet and trap ranges. The Foothills Public Shooting Complex patronage will continue to increase if the Ranges 5 and 6 are returned to pistol ranges and four new skeet and trap fields are added to the Complex’s footprint. This would reduce patronage wait times and offer a broader range of shooting options at the Complex.

In January 2019, Cleveland County partnered with the NC Wildlife Resources Commission and McAdams Engineering to develop and estimate the cost of putting four new skeet and trap fields on an abandoned area of the Landfill adjacent to the shooting range. McAdams Engineering has designed four new skeet and trap fields under the oversight of the NC Wildlife Resources Commission. These new fields will be located on an abandoned parcel of county owned land, conveniently adjacent to the Foothills Public Shooting Complex. The new skeet and trap fields will be accessed by a new asphalt road between the Picnic Pavilion and Range 3. The asphalt road will cut through the 3D Archery range, go over a stream and lead to the new skeet and trap field gravel parking lot. The plan has one skeet field, two combination skeet and trap fields, and one 5-stand. There will be concrete sidewalks joining all fields. There will be electrical power pulled from an existing panel at the Picnic Pavilion to a new panel at the new skeet and trap field. Construction drawings have been developed, all environmental permits have been applied for and approved, and construction quotes have been received from four qualified contractors.

The lowest bid for construction of the expansion was from Kemp Sigmon Construction of Claremont, NC. Their proposal was for $836,000. McAdams has provided a letter of recommendation to use Kemp Sigmon Construction and the NC Wildlife Resources Commission has voiced agreement. The expansion would be funded by:

- The Pitman Robertson Funds (NC Wildlife) $487,500.00
- Local (Solid Waste Daily Cover Material) $348,500.00
- Total $836,000.00

The following PowerPoint was presented to the Board.
The Board thanked Mr. Pering for the information presented and Sandra Orvig, Shooting Range Director, for all the hard work and improvements that continue to happen at the Foothills Shooting Complex.
**ACTION:** Commissioner Hutchins made the motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, to award the Foothills Public Shooting Complex Skeet and Trap Expansion project to Kemp Sigmon the in the amount of $836,000.

**SALE OF COUNTY PROPERTY – PARCEL 25684**

Chairman Allen recognized Kerri Melton, Assistant County Manager to present the sale of county property parcel 25684. North Carolina General Statute § 153A-176 authorizes the County to dispose of property according to the procedures proscribed in Chapter 160A, Article 12 of the General Statutes. Under that statute, the County may receive an offer to purchase property and advertise it for upset bids. At its June 16, 2020 meeting, the Board of Commissioners authorized staff to publish for upset bids an offer by Mike Spake to purchase 5.822 acres of County property shown on Page 169 of Book 42 of the Cleveland County Registry. At this time, the property is not taxable, it costs the County money to maintain the property and the County is held liable should anything happen on the property. The ad for upset bids ran in The Shelby Star on June 24, 2020. No upset bids were received. The Board requested the offer on Spake Circle return to them for final consideration of approval. The following PowerPoint was presented to the Board.
ACTION: Commissioner Bridges made the motion, seconded by Commissioner Hardin, and unanimously adopted by the Board, to approve the sale of parcel 25684 to Mike Spake for $30,000.

SALE OF COUNTY PROPERTY – PARCEL 3521

Chairman Allen again recognized Kerri Melton, Assistant County Manager to present the sale of county property of parcel 3521. The County owns parcel 3521, located at 2043 Green Oak Drive in Shelby. Experience Capital, LLC has offered to purchase this property for $3,500.00. The property’s tax value is $5,201 and there are no structures on the property. North Carolina General Statute § 153A-176 authorizes the County to dispose of property according to “the procedures proscribed in Chapter 160A, Article 12” of the General Statutes. Under that statute, the County may “receive . . . an offer to purchase property and advertise it for upset bids.” Staff proposes using this procedure to carry out the sale of this property. As the County currently owns parcel 3521, it is not taxable, it costs the County money to maintain the property and the County is held liable should anything happen on the property. Mrs. Melton reviewed the following PowerPoint to the Board.
**ACTION:** Commissioner Hutchins made the motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board, **to approve the offer made on parcel 3521 by Experience Capital, LLC and authorize County staff to begin the upset bid process.**
BOARD APPOINTMENTS

ISOOTHERMAL PLANNING AND DEVELOPMENT BOARD OF DIRECTORS

ACTION: Commissioner Whetstine made the motion, seconded by Commissioner Hardin, and unanimously adopted by the Board, appoint Max Hopper to serve as a member of this board, for a period of three-years, scheduled to conclude April 1, 2023.

CLOSED SESSION

ACTION: Commissioner Hardin made the motion, seconded by Commissioner Hutchins, and unanimously adopted by the Board, to go into closed session per N.C.G.S. 143-318.11(a)(3), (a)(4), and (a)(6) to discuss matters related to the location or expansion of industries or other businesses in the County, to consider a personnel matter, and to consult with attorneys for the County in order to preserve the attorney-client privilege.

(Copy of closed session minutes are sealed and found in Closed Session Minute Book).

RECONVENE IN REGULAR SESSION

ACTION: Commissioner Hutchins made the motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, reconvene in open session.

Chairman Allen announced the Board took actions regarding an economic development and a personnel matter during the closed session; direction was also given to the County Manager and the County Attorney.
There being no further business to come before the Board at this time, Commissioner Bridges made a motion, seconded by Commissioner Hardin, and unanimously adopted by the Board, to adjourn the meeting. The next meeting of the Commission is scheduled for Tuesday, September 1, 2020 at 6:00 p.m. at the LeGrand Center located at 1800 East Marion St., Shelby.

Susan Allen, Chairman
Cleveland County Board of Commissioners

Phyllis Nowlen, Clerk to the Board
Cleveland County Board of Commissioners