The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m. in the Commission Chamber of the Cleveland County Administrative Offices.

**PRESENTER:**
- Eddie Holbrook, Chairman
- Susan Allen, Vice-Chair
- Johnny Hutchins, Commissioner
- Ronnie Whetstine, Commissioner
- Doug Bridges, Commissioner
- Jason Falls, Interim County Manager
- Tim Moore, County Attorney
- Phyllis Nowlen, Clerk to the Board
- Brian Epley, Finance Director
- Chris Green, Tax Administration
- Betsy Harnage, Register of Deeds

**CALL TO ORDER**

Chairman Eddie Holbrook called the meeting to order and led the audience in the Pledge of Allegiance and provided the invocation for the meeting.

**AGENDA ADOPTION**

**ACTION:** Commissioner Hutchins made the motion, seconded by Commissioner Whetstine and unanimously approved by the Board to, **approve the agenda.**

**CITIZEN RECOGNITION**

No citizens registered to speak.

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

The Clerk to the Board included the Minutes of the **November 7, 2017 regular meeting,** in Board Members packets.

**ACTION:** Commissioner Allen made a motion, seconded by Commissioner Whetstine, and passed unanimously by the Board to, **approve the minutes as written.**

**TAX ABATEMENTS AND SUPPLEMENTS**

The Tax Assessor provided Commissioners with a detailed written report regarding tax abatements and supplements during **October 2017.** The monthly grand total of tax abatements was listed as ($336.84). Monthly grand total for tax supplements was listed as $4,779,695.93.
TAX COLLECTOR’S MONTHLY REPORT

The Tax Collector provided Commissioners with the following detailed written report regarding taxes collected during October 2017.

SOCIAL SERVICES: BUDGET AMENDMENT (BNA #022)

ACTION: Commissioner Allen made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, approve the following budget amendment:
The LeGrand Center

Objectives
- Recognize Community College Foundations original contribution
- Consolidation of Memorandum of Understanding and Agency Agreement
- Ensure long-term facility utilization following debt pay-off

LeGrand Center Shared Partnership
- 0.2 Acres
- $500,000
- Additional Property: $381,000
- Signage: $435,000
- Furniture & Decor: $387,000
- Landscape: $280,000
- AV Upgrades: $21,000
- TOTAL: $1,994,000

Explanation of Revisions: Budget Amendment for rebate received from Heather for Trade Show Promotion on new Hewlett Packard (HP) Large Format Printer/Scanner purchased. Funds be used for training in the Planning Department.

COOPERATIVE EXTENSION: BUDGET AMENDMENT (BNA #024)

ACTION: Commissioner Allen made a motion, seconded by Commissioner Whetstine, and unanimously adopted by the Board to, approve the following budget amendment:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Project Code</th>
<th>Department/Account Name</th>
<th>Increase</th>
<th>Decrease</th>
</tr>
</thead>
<tbody>
<tr>
<td>010.495.4.991.00</td>
<td></td>
<td>Cooperative Extension/Fund Bal Appropriated</td>
<td>$500.00</td>
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<td>010.495.5.790.00</td>
<td></td>
<td>Cooperative Extension/Donations Contn</td>
<td>$500.00</td>
<td></td>
</tr>
</tbody>
</table>

Explanation of Revisions: Budget Amendment to budget donations received but not budgeted yet to help offset expenses for volunteer appreciation day.

HUMAN RESOURCES: COUNTY ENGINEER POSITION

ACTION: Commissioner Allen made a motion, seconded by Commissioner Whetstine, and passed unanimously by the Board to, approve the County Engineer position.

REGULAR AGENDA

LeGRAND MEMORANDUM OF UNDERSANDING

Chairman Holbrook called Brian Epley, Finance Director, to the podium to present the LeGrand Memorandum of Understanding.
Recognition of Community College Foundations Contributions

- Recoupment of Foundations Investment:
  - Community College Retaining Debt Service: $4 million
  - Preparing Cost Shift to County of $2 million
  - Ownership to remain with Cleveland County at debt pay off
  - Cleveland County Board of Education: Held Harmless

Consolidation of Operating Agreements

2013-14 Amended Agency Agreement:
- In-Sourced Facility Management - Contract Termination
- Cleveland County retains contracted personnel
- County assumes day to day oversight of the LeGrand Center
  - Assumes all vendor relations, event planning and operational overhead/subsidy

LeGrand Center Event Performance

Public Events/ Convention Center Operations

<table>
<thead>
<tr>
<th>Facility</th>
<th>Operating Authority</th>
<th>Control by</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cleveland Community College</td>
<td>$2.4 million</td>
<td>City of Cleveland</td>
</tr>
<tr>
<td>Hickory Metro Convention Center</td>
<td>$1.0 million</td>
<td>Hickory City Tourism Authority</td>
</tr>
<tr>
<td>Greenville Convention Center</td>
<td>$3.6 million</td>
<td>Pitt County Authority</td>
</tr>
<tr>
<td>US Cellular Center</td>
<td>$750,000</td>
<td>City of Asheville</td>
</tr>
<tr>
<td>Raleigh Convention Center</td>
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<td>City of Raleigh</td>
</tr>
<tr>
<td>LeGrand Center</td>
<td>$682,000</td>
<td>Cleveland County</td>
</tr>
</tbody>
</table>

Facility Utilization

- Cleveland County Board Of Education - Early College High School
- Cleveland Community College - Business & Continuing Education
- Cleveland County Government - LeGrand Conference Center

Annual Gross Revenue

LeGrand Center: Next Steps
1. Update Memorandum of Understanding ✓
2. Board of Education Action ✓
3. College Board of Trustees Board Action
4. County Commissioners Action

Mr. Epley advised the Memorandum of Understanding has been presented to the Board of Education and the Community College Board of Trustees. Dr. Fisher and the attorneys with the Board of Education have reviewed the agreement and they have no recommended changes. Mr. Epley has set up a preferred time frame of December fourth to hear back any changes the Board of Trustees would like to see or recommend. It was his understanding the Board of Trustees will meet in January and they will act at that time.

Chairman Holbrook opened the floor to the Board for comments or questions. Commissioner Hutchins and Commissioner Allen spoke of restrictions some events would have if the LeGrand Center was still classified as school grounds/campus. Chairman Holbrook stated, for clarification, the Community College has not paid anything for the LeGrand Center; it has all been paid by the Community College Foundation on behalf of the Community College. He continued by stating the County’s Finance Department has done an excellent job of planning out the Memorandum of Understanding.

**ACTION:** Commissioner Hutchins made a motion, seconded by Commissioner Bridges, and passed unanimously by the Board to, approve the LeGrand Memorandum of Understanding and give the Board Chair, County Manager and Legal the authority to make any adjustments that may need to be made.
COMMISSIONER REPORTS

Commissioner Bridges – attended the Farm City Breakfast. He spoke of crops grown locally in Cleveland County are used in the production of Lance Crackers and are used in the area’s restaurants.

Commissioner Whetstine – stated he, Commissioner Hutchins and Commissioner Allen attended several Veterans Day Parades. Commissioner Whetstine also attended the IPDC Meeting in Saluda. He stated the meeting
was very informative. Presentations were done on the Health of the Region and Worker’s Wellness. These two programs will be gaining a lot of attention and implementation with companies across the County. He also attended the DARE graduation at Burns Middle School.

**Commissioner Hutchins** – echoed Commissioner Bridges and Commissioner Whetstine event attendance. He also stated the holiday season has begun with Thanksgiving this week and upcoming Christmas events and parades.

**Commissioner Allen** – expanded on the events she and the other Commissioners have attended. Commissioner Allen also attended the Partners Board meeting. Cleveland County’s Community Prosperity program was discussed during that Board meeting. A few items mentioned were the support and success of the program. She also attended the County Wide Adoption Ceremony held at the Courthouse.

**Chairman Holbrook** – elaborated on a few events already mentioned such as the Farm City Breakfast. He spoke about the meeting held with Clearwater National Executives. The meeting went very well, and he invited the public to go by and see the new construction and land clearing for the Clearwater Paper Expansion project. Chairman Holbrook talked about Kristin Reece, Economic Development Director, newest project “Charlotte’s Backyard.” It talks about what Cleveland County has to offer. This was made to help people who live locally and across the region see what is available in the county. He spoke of modern manufacturing in the county and ways to educate youth in the opportunities that are available. Chairman Holbrook concluded by thanking the Board and Staff for all the hard work they continue to do.

Interim County Manager Jason Falls shared a video and letter received from the Best Friends Animal Association thanking the County for all they do with the spay/neuter clinic.

**ADJOURN**

There being no further business to come before the Board at this time, Commissioner Whetstine made the motion, seconded by Commissioner Bridges, and unanimously adopted by the Board, **to adjourn the meeting.** The next meeting of the Commission is scheduled for **Tuesday, December 5, 2017 at 6:00 p.m. in the Commissioners Chamber.**

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Eddie Holbrook, Chairman
Cleveland County Board of Commissioners

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Phyllis Nowlen, Clerk to the Board
Cleveland County Board of Commissioners