Cleveland County
NORTH CAROLINA

PERMIT CHECKLIST

Questions? *Call our main office at 980-484-4997*

1. Environmental Health Permit: * Fees as of July 1, 2025, subject to change

☐Existing Septic Inspection: request a current fee schedule

☐"PERC" Test (No septic yet): request a current fee schedule

2. Zoning Permit: *(Need before picking up full Septic Tank Authorization and getting the Building Permit.)*

☐Zoning: $60, Good for 1 year.

☐Other: _____

3. Residential Building Permit: *(Pole Buildings require engineer drawings.)*
**Fees as of July 1, 2020*

Depending on whether you are building a house or purchasing a mobile home, the following items will be required to obtain a permit.

Building a new home, addition or Modular Construction. You will need the following:

☐ A copy of your Environmental Health Authorization to Construct.
☐ Zoning permit if required
☐Subcontractors and their license numbers
☐Lien Agent information obtained from www.liensnc.com if the job is over $40,000.

Permits may be issued to the homeowner, but the NC General Statutes require that the homeowner occupy the home for a minimum of 12 months after the certificate of Occupancy is issued. Also, will have to fill out a homeowner's exemption affidavit. It is advisable to have your building contractor obtain your permit.

For Mobile Homes please refer to our Mobile Home permit Information at www.clevelandcounty.com under the Building Inspections department page.

Fees (as of July 1, 2020)

☐Single Family Dwelling: Fee is based on Size-

- ☐ *Finished Space: Finished square footage x .87 x .548*
- ☐ Unfinished Space: *Unfinished square footage x .87 x .548 x .25*

☐Double or Single Wide Manufactured Home: $300

☐Accessory Structure, under 400 Sq. Ft.: $125

☐Accessory Structure, over 400 Sq. Ft.: $200

☐Swimming Pool: $125

☐Other: _____